

**BOARD MINUTES - approved
Maple Hills PTA
Monday, August 17, 2009**



(Note: motions passed, Board decisions, and action items are in **bold**)

CALL TO ORDER

The retreat was called to order at 10:32 a.m. by President Jennie Wildermuth. The meeting was held at her home. A quorum was present. Attendees at the retreat were: Jennie Wildermuth, Trecy Trimble, Laura Norris, Pam Stucky, Kim George, Molly Caskey, Stephanie Nored, Rebecca Carter, Dawn Peschek, and Kelly Applegate.

APPROVAL OF MINUTES

Pam Stucky distributed the minutes from the June meeting. **Motion was made and seconded to approve the June minutes as presented. Motion passed.**

TREASURER'S REPORT

Laura Norris distributed the year-to-date fiscal report. There is \$102,752.20 in General funds and \$604.70 in Emergency Prep funds. There is a total balance of \$103,362.90. **Motion was made and seconded to approve the Treasurer's Report as presented. Motion passed.** Several checks have been received from corporate matching funds, Escrip and Pace.

DOCUMENT REVIEW

The agenda for this retreat was focused on updating and creating documents as set forth below:

- *Standing Rules:* **A motion was made and seconded to change line #11 to read "quorum is a majority" and line #24 to "appoint by Executive Board" from "appoint by the President." Motion passed.**
- *Missions and Goals:* **A motion was made and seconded to approve the Missions and Goals as presented. Motion passed.**
- Board contact list: Rebecca Carter is the Site Council Rep for Maple Hills. **Jennie will contact Leslie Patten re: ISF.** The Awards committee reports under VP. **Jennie will approach Joan as a possible awards committee chair.**
- *First Day Packet items:* **Dawn Peschek will add a yearbook flyer and stuffing will occur on 9/1/09 after "meet the teacher."** Oldest sibling mail will be used for PTA mailers.
- *Membership:* this year's theme is "Taking Flight." Coupons for 2 bags of popcorn and possibly business community coupons will be given when members sign up.
- *Special Funding Request Form:* **A motion was made and seconded to create a line item entitled "Grade level enrichment grants" funded with \$5,500.** Motion passed. This year, teachers may submit requests in September, February and May.
- Other forms reviewed were: Committee Plan of Action and Budget Proposal, Job Descriptions, What PTA Does, and First Day Packet items

PRINCIPAL'S REPORT

Mrs. Beane has requested that the Board consider \$500 in enrichment to split between the two school secretaries. There was also a request to consider the "Handwriting without Tears" program for the incoming kindergarteners. A formal special funding request will be submitted. Staffing updates are as follows: a.m. /p.m. kindergarten: Katie Turnley from Sunset elementary. Reading Zone: Sheri Ogilvie from Cougar Ridge and fourth grade will be taught by Anne Miller from Briarwood. New student registrations are still coming in. 415 students are enrolled to date. Recess has been moved to 11:50 a.m. and 2 p.m. **Also, with a census year occurring this year, Jennie will approach Mrs. Beane about incorporating it into curriculum.**

PRESIDENT'S REPORT

Open Board positions are as follows: President-Elect, Auction Chairs and ISF Rep. The following Committee Chairs are needed: Nominating committee, financial review, emergency preparedness, ISF, awards, Kinder kickoff, Artist-in-Residence, Math Teams, Book Fair, 5th Grade Celebration, Reflections, Young Authors, Bus Greeters, Staff Appreciation, Humanitarian, Walk-a-Thon (?), and Eagle Sales. The volunteer signup should help fill these spots.

NEW BUSINESS

A motion was made and seconded to move \$60,000 out of General Funds into and interest bearing CD that will mature prior to the end of the fiscal year. Motion passed.

A motion was made and seconded to create a line item for "Music Enrichment Grant" using the \$1,500 funds received from the George C. Clark Foundation. Motion passed.

A motion was made and seconded to change line item, "Convention/Legislative Assembly" to "Leadership Training." Motion passed.

A motion was made and seconded to reimburse Bryan Rozewski in the amount of \$240 for the auction backdrop using the auction budget funds. The item will become PTA property. Motion passed.

ANNOUNCEMENTS

Packet Stuffing: September 1, 2009 following "meet the teacher."

The next General Membership meeting will be on October 8, 2009 from 7-8:30 p.m. Agenda items include approval of Budget, Mission and Goals, and Standing Rules as well as a GET presentation.

PTA newsletter will be distributed one week prior to the school newsletter.

ADJOURNMENT

The meeting was adjourned at 2:36 p.m.

Pam Stucky
Secretary